

# Contact Report

## Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

<b>Legal Name:</b> MOUNT ROYAL UNIVERSITY operating as MOUNT ROYAL UNIVERSITY	<b>Employer Representative/Title:</b> Robert Siklodi / Environmental Health & Safety Manager
<b>Work Site Party Name Provided:</b> MOUNT ROYAL UNIVERSITY	<b>Phone Number:</b> (403) 463-6631
<b>Work Site Address:</b> MT ROYAL GATE SW, CALGARY, ALBERTA, T3E 6K6	<b>Email Address:</b> rsiklodi@mtroyal.ca
<b>Site Name / Description:</b>	<b>Completed By:</b> Rocky Sandhu

### Contact Activities

Item	Details	Date				
Inspection	<p>On March 15, 2023 at approximately 11:00 hours the authoring Occupational Health and Safety (OHS) Officer conducted a remote inspection with the Environmental Health and Safety Manager of MOUNT ROYAL UNIVERSITY, worksite located 4825 Mt Royal Gate SW, Calgary Alberta.</p> <p>Inspection was conducted in response a concern received by the OHS Centre pertaining to Part 27 code.</p> <p>Observation(s) / Discussion: Part 27 Section 389: Hazard Assessment(s) established / conducted. Section 390.4. The Employer has a Harassment Prevention Plan in place. Section 390.5 and 390.6: Policy and Procedures reviewed meet the requirements of OHS Code Section 390.5 (subsections a-d) and 390.6 (subsections a-c) 391: During orientation and ongoing refresher training, workers are trained on how to recognize and report mental health and safety Section 391 concerns in the workplace, policy and procedures, and appropriate response. 391.1: An investigation process for such complaints, concerns or incidents and follow up procedures are in place.</p>	March 15, 2023				
Publications Delivered	<p>The following OHS publication(s) were delivered to the employer.</p> <table border="1"><thead><tr><th>Catalogue Number</th><th>Document Title</th></tr></thead><tbody><tr><td>LI045</td><td>Harassment and Violence in the Workplace</td></tr></tbody></table>	Catalogue Number	Document Title	LI045	Harassment and Violence in the Workplace	March 15, 2023
Catalogue Number	Document Title					
LI045	Harassment and Violence in the Workplace					

This Contact Report was delivered electronically to: Robert Siklodi, Arleen Gallo on March 15, 2023

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be brought to the attention of all affected workers at the work site as soon as the orders have been received, and posted for so long as the orders remain in effect.

Section 45 of the Occupational Health and Safety Act allows for orders and some decisions to be appealed. Visit [Jobs, Economy and Northern Development](#) or call 1-866-415-8690 for more information. The initiation of an appeal does not suspend the order or decision unless a stay is granted. Requests for an appeal must be initiated within 30 days of the initial date of service.

Government of Alberta is committed to ensuring that the OHS Code is regularly reviewed and updated to address health and safety in modern workplaces. For more information on the OHS Code updates, visit [alberta.ca/ohs-code-review.aspx](http://alberta.ca/ohs-code-review.aspx) or email [sfhwimploffice@gov.ab.ca](mailto:sfhwimploffice@gov.ab.ca).

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: [www.alberta.ca/alberta-kings-printer.aspx](http://www.alberta.ca/alberta-kings-printer.aspx)